

Travel & Expense Account Summary

Employee Name John Chiang
Expense Dates 05/11/12-05/24/12
Report Name May 2012

Request Total \$ 2080.76
Direct Charge Total - 1889.44
Travel Advances - 0.00
Net Due Employee = 191.32

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	May4 SDSF	390.08
Regular Travel	May 3 SAC	382.24
Regular Travel	MaySACSDSF	1027.34
Regular Travel	May2012MontSLO	281.10

NOTE: (d)=Direct Charge

DATE	Fri May 11									TOTAL
Commercial Air Fare (d)	281.10									281.10
TOTALS \$	281.10									281.10

DATE	Sun May 13	Mon May 14	Tue May 15	Wed May 16	Thu May 17					TOTAL
Commercial Air Fare (d)	191.12	229.34	229.34		186.22					836.02
Lodging			95.66	95.66						191.32
TOTALS \$	191.12	229.34	325.00	95.66	186.22					1027.34

DATE	Wed May 23									TOTAL
Commercial Air Fare (d)	382.24									382.24
TOTALS \$	382.24									382.24

Travel & Expense Account Summary

DATE	Thu May 24									TOTAL
Commercial Air Fare (d)	390.08									390.08
TOTALS \$	390.08									390.08

Travel & Expense Account Summary & Detail

Trip/Expense Category	Trip Name	Date	Expense Item	Amount	Payment Type
Regular Travel	May2012Mont	05/11/12	Commercial Air Fare	281.10	Direct Charge
Regular Travel	MaySACSDSF	05/13/12	Commercial Air Fare	191.12	Direct Charge
Regular Travel	MaySACSDSF	05/14/12	Commercial Air Fare	229.34	Direct Charge
Regular Travel	MaySACSDSF	05/15/12	Commercial Air Fare	229.34	Direct Charge
Regular Travel	MaySACSDSF	05/15/12	Lodging	95.66	Cash
Regular Travel	MaySACSDSF	05/16/12	Lodging	95.66	Cash
Regular Travel	MaySACSDSF	05/17/12	Commercial Air Fare	186.22	Direct Charge
Regular Travel	May 3 SAC	05/23/12	Commercial Air Fare	382.24	Direct Charge
Regular Travel	May4 SDSF	05/24/12	Commercial Air Fare	390.08	Direct Charge

Travel & Expense Account Summary

Employee Name John Chiang
Expense Dates 05/29/12-05/31/12
Report Name May22012SFSAC

Request Total \$ 568.66
Direct Charge Total - 377.34
Travel Advances - 0.00
Net Due Employee = 191.32

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	May5SFSAC	568.66

NOTE: (d)=Direct Charge

DATE	Tue May 29	Wed May 30	Thu May 31							TOTAL
Commercial Air Fare (d)	186.22		191.12							377.34
Lodging	95.66	95.66								191.32
TOTALS \$	281.88	95.66	191.12							568.66

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Trip/Expense Category	Trip Name	Date	Expense Item	Amount	Payment Type
Regular Travel	May5SFSAC	05/29/12	Commercial Air Fare	186.22	Direct Charge
Regular Travel	May5SFSAC	05/29/12	Lodging	95.66	Cash
Regular Travel	May5SFSAC	05/30/12	Lodging	95.66	Cash
Regular Travel	May5SFSAC	05/31/12	Commercial Air Fare	191.12	Direct Charge